

SWHR Public Policy Fellowship

Hybrid Position Based in Washington, D.C. (fully remote option available for the right candidate)

ABOUT SWHR

As recently as the 1990s, women were routinely excluded from medical research and there was a profound lack of awareness that health conditions and treatments can affect women and men differently. The Society for Women's Health Research (SWHR) led the way to making women's health a national priority, forever changing how medical research is conducted. SWHR is a 30-year-old education and advocacy nonprofit based in Washington, D.C. A highly respected thought leader in promoting research on biological sex differences in disease, SWHR is dedicated to improving women's health through science, policy, and education.

POSITION SUMMARY

The public policy fellow will support SWHR's policy team to advance the Society's policy priorities, promote gaps and opportunities in women's health among key thought leaders and decision makers, and engage with SWHR on its policy programming.

Among the fellow's responsibilities will be supporting a new SWHR program related to gender disparities in obesity and the role of obesity in women's cardiovascular health. However, the fellow may also engage in a range of issue areas of importance to SWHR, including but not limited to supporting research in the federal budget and appropriations process and activities within spaces, such as Alzheimer's disease, autoimmune diseases and conditions, the inclusion of pregnant and lactating populations in research, polycystic ovary syndrome.

Additional responsibilities may include attending coalition meetings or congressional hearings; developing fact sheets, policy comments, letters, or testimony; coordinating logistics for policy events, such as webinars and virtual Hill briefings; conducting research on legislative and regulatory topics of relevance; tracking legislation; creating social media graphics and content related to SWHR's policy programming; and other duties, as assigned.

ESSENTIAL RESPONSIBILITIES

- Work in coordination with SWHR Chief Advocacy Officer to advance the strategic vision of SWHR through advocacy, public policy, and policy communication
- Develop relevant policy communications, which may include memos, blog posts, policy comments, letters, or testimony
- Help draft collateral materials, including fact sheets, calls to action, and policy agendas
- Track relevant policy issues and provide updates to staff, as appropriate
- Assist in planning and executing policy events, such as roundtables and congressional briefings
- Engage with members of the public health and scientific communities on relevant issue areas
- Provide administrative support as needed

QUALIFICATIONS

- A current or recent student in a relevant science, health, or related degree graduate program (MPH, MPP, MSN, PhD, etc.)
- Excellent oral and written communication skills
- Highly organized with ability to multitask
- Self-motivated and committed to personal and organizational excellence
- Basic knowledge of U.S. federal government and interest in U.S. health care policy
- Demonstrated interest in health and health care and/or policy (previous policymaking, regulatory, or advocacy experience a plus)

FELLOWSHIP LOGISTICS

Duration. Ideally, the fellowship term will take place from January through May. However, start and end dates are flexible.

Location. It is SWHR's preference that the candidate be based in Washington, D.C. so that the individual can join SWHR in the office at least one day per week and for events and briefings. However, SWHR is willing to offer a fully remote opportunity for the right candidate.

Compensation. You will be paid \$17 per hour, and you will be expected to work 15-20 hours per week. If you would like to incorporate this fellowship into your graduate program, SWHR will be happy to work with you and your institution to ensure that the program's requirements are met or that course credit is received.

APPLY!

Please send a resume and cover letter to policy@swhr.org by November 28, 2023.